A.A.S. Paralegal Studies

(2 Years)

Placement Test
Math
SAT 360
ACT 14
ALEKS 14

General Education Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Objective 1- ENGL 1101 &amp; ENGL 1102</td>
<td>1,2</td>
<td>6</td>
</tr>
<tr>
<td>Objective 2- COMM 1101</td>
<td>1</td>
<td>3</td>
</tr>
<tr>
<td>Objective 3</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>Objective 6</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>Any unfilled objective</td>
<td></td>
<td>3</td>
</tr>
</tbody>
</table>

Total Credits 18

1 Paralegal Studies majors are required to take 9 credits of Communication, rather than 6, for a total of 18 credits of General Education courses.

2 “P” courses are equivalent to the original course.

Major Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Required Courses:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BT 1170</td>
<td>Computer Literacy and Business Software</td>
<td>3</td>
</tr>
<tr>
<td>PARA 1110</td>
<td>Introduction to Paralegal Studies</td>
<td>3</td>
</tr>
<tr>
<td>PARA 1111</td>
<td>Ethics and Professionalism</td>
<td>3</td>
</tr>
<tr>
<td>PARA 1113</td>
<td>Contract Law</td>
<td>3</td>
</tr>
<tr>
<td>PARA 1116</td>
<td>Tort Law</td>
<td>3</td>
</tr>
<tr>
<td>PARA 1117</td>
<td>Criminal Law and Procedure</td>
<td>3</td>
</tr>
<tr>
<td>PARA 1119</td>
<td>Law Office Technology</td>
<td>2</td>
</tr>
<tr>
<td>PARA 1121</td>
<td>Law Office Management</td>
<td>2</td>
</tr>
<tr>
<td>PARA 1122</td>
<td>Legal Research Analysis and Writing I</td>
<td>3</td>
</tr>
<tr>
<td>PARA 2222</td>
<td>Legal Research Analysis and Writing II</td>
<td>3</td>
</tr>
<tr>
<td>PARA 2230</td>
<td>Paralegal Internship</td>
<td>4</td>
</tr>
<tr>
<td>PARA 2232</td>
<td>Civil Litigation and Procedure</td>
<td>3</td>
</tr>
</tbody>
</table>

Select four of the following for twelve credits:

| PARA 1112 | Estates Wills and Trusts                    |         |
| PARA 1114 | Family Law                                  |         |
| PARA 1115 | Property Law                                |         |
| PARA 1118 | Business Organizations                      |         |
| PARA 2215 | Debtor and Creditor Rights and Bankruptcy Law |     |
| PARA 2223 | Legal Research Analysis and Writing III     |         |
| PARA 2296 | Independent Study                           |         |

General Education courses

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>COMM 1101</td>
<td>Fundamentals of Oral Communication</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 1101</td>
<td>Writing and Rhetoric I</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 1102</td>
<td>Writing and Rhetoric II</td>
<td>3</td>
</tr>
</tbody>
</table>

Additional General Education courses 9

Total Credits 65

Degree Totals

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Admission Requirements</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>General Education</td>
<td>18</td>
<td></td>
</tr>
<tr>
<td>Major Requirements</td>
<td>47</td>
<td></td>
</tr>
<tr>
<td>Free Electives</td>
<td>0</td>
<td></td>
</tr>
</tbody>
</table>

Total Credits 65

Major Academic Plan (MAP)