

# Applying to Graduate

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Please refer to the Degree Requirements (<https://coursecat.isu.edu/undergraduate/degree/requirements/>) and General Education (<https://coursecat.isu.edu/undergraduate/academicinformation/generaleducation/>) pages for specific program requirement information.

## Graduation Application

All students seeking a degree or certificate are required to apply for a graduation term: **May, August, or December**, using their MyISU account. Please refer to the Academic Calendar for specific dates and deadlines.

The official submission of a graduation application initiates a faculty recommendation review process, overseen by the governing authorities responsible for the official conferral of degrees and certificates.

- To ensure a smooth process, we strongly encourage students to complete their graduation application at least one full semester before their anticipated graduation term.
- The Office of the Registrar collaborates closely with departments and academic advisors to ensure students stay on track to fulfill all graduation requirements by their expected graduation date once a graduation application is on file.
- Students are expected to work closely with their academic advisor to meet all degree, major, and/or minor requirements. Any modifications or adjustments to the program of study must be officially recorded on the student's degree audit record prior to the conferral of a degree/certificate.

## How To Apply

- <https://www.isu.edu/graduation/apply/>

## Processing Fee

- All applicants are required to pay a non-refundable diploma and processing fee of \$20.00 per application, which will be charged to their student account.

## Additional Deadlines

### *Transfer Work*

- All transfer coursework not yet completed must be disclosed to the graduation staff at ISU in the Office of the Registrar.
- In order for a degree or certificate to be awarded, all transfer coursework with pending grades must be received by ISU within **three weeks** after the graduation date. All final transfer grades must be included on the official transcript for a credential to be formally awarded in the corresponding ISU posting period.
- All transfer coursework applied to the program of study must be completed by the end of the ISU term in which the student plans to graduate. See Academic Calendar (<https://coursecat.isu.edu/aboutisu/academiccalendar/>) for dates.
- Transfer in-progress (TIP) grades will prevent the awarding of a degree or certificate. Students with TIP grades must have an official transcript sent directly from the issuing institution to the ISU Office of the Registrar with final grades posted before a degree or certificate can be awarded.

### *Incomplete Grades*

- All incomplete (I) or in-progress (IP) grades received in ISU courses must be resolved before degrees are awarded.

<https://www.isu.edu/registrar/graduation/>

## *Degree Award Information*

Degrees, certificates, or diplomas will only be granted once all degree requirements have been satisfactorily completed. A certificate or degree awarded in error, or upon fraudulent claims, will be withdrawn immediately and the student record corrected accordingly.