

Master of Healthcare Administration

Admission Requirements

The student must apply to, and meet all criteria for, admission to the Graduate School, and all additional College of Business requirements.

Admission to the MHA program is granted only to students showing high promise of success. The College of Business uses various measures to determine this likelihood. However, the minimum requirement for admission is based on the following formula:

- The sum of 200 times the grade point average in the last 60 credit hours of coursework (4.0 system) plus the total score on the Graduate Management Admissions Test must equal at least 1150 points.

OR

- The sum of 200 times the grade point average in the last 60 credit hours of coursework (4.0 system) plus the total score on the Graduate Management Admissions Test Focus Edition must equal at least 1120 points.

OR

- The sum of 11.66 times the grade point average of the most recent 60 credit hours of coursework (4.0 system) plus the sum of the GRE Verbal Score and GRE Quantitative score must equal at least 337 points.

For applicants from schools with different grading systems a GPA will be inferred as accurately as possible. Also, graduate courses will be included in the most recent 60-credit hour GPA calculation. For applicants with a significant amount of recent upper-division academic course work versus course work that is considerably older, we may choose to consider only the recent GPA.

Individuals holding a current master's degree from a regionally accredited institution may meet minimum requirements and be considered for admission if they meet the Graduate School requirements, in which case the student is not required to take the GMAT for admission.

All applicants are required to submit a resume outlining work experience, a statement of purpose, and two letters of reference. Please note that no individual can be admitted to classified status in the MHA program until the College of Business has received the applicant's official transcripts and official GMAT/GRE scores. Applications are accepted at any time. Complete applications are reviewed the first working day of each month up to the Graduate School deadlines for admission.

Locations

The MHA program can be completed online with a mix of synchronous and asynchronous courses. While students can be admitted any semester, we recommend the fall semester for sequencing. Students can complete the program full-time or part-time.

Conduct

Academic integrity is expected by the College of Business. All forms of academic dishonesty, including cheating and plagiarism, are prohibited. The penalties for students engaging in academic dishonesty, plagiarism, unprofessional or unethical conduct within the university community range from a failing grade to dismissal from the MHA program, and/or permanent expulsion from the university with notation on the student's transcript. The Graduate Catalog explains the dismissal policy and the procedures for the appeal of dismissal. If you are unclear as to what constitutes academic dishonesty, you

should consult the Graduate Catalog, then review the College of Business policy on Academic Integrity available from the College of Business Office in BA 202; from the College of Business web site at <http://www.isu.edu/cob/>; or refer to the Idaho State University Faculty/Staff Handbook policy on academic dishonesty. If you are still in doubt about academic dishonesty, you are encouraged to consult with a faculty member, the Graduate Studies Director, or the Dean.

MHA Degree Requirements

MHA Minimum Prerequisites

Mathematics Skills

The minimum level of mathematics required for the MHA program is statistics. If students have not completed this course, they must do so early in their program prior to enrolling in MHA courses.

Computer literacy is an essential skill for success in the MHA program and success in a professional business career. The minimum skills required are the ability to use a word processor, a spreadsheet, the Internet, and Windows. Students are required to maintain e-mail and Internet accounts on the Idaho State University network.

Communications Skills

Good communication skills are fundamental for students and managers. Students are expected to have a high degree of proficiency in both oral and written communication skills. Students failing to demonstrate communications proficiency will be required to take remedial work.

MHA Core Course List

The following courses are prerequisites for any 6000 level HCA course:

Code	Title	Credits
HCA 5580	Long Term Care Management	3
HCA 6615	Health Services Management	3
HCA 6628	Applied Healthcare Solutions	3
HCA 6682	Healthcare Policy	3
HCA 6650	Healthcare Leadership and Governance	3
MBA 6621	Managerial Decision Making and Negotiation	3
MBA 6637	Business Analytics	3
HCA 6627	Healthcare Financial Management	3
HCA 6640	Healthcare Economics	3
HCA 6621	Current Issues in Healthcare	3
HCA 6665	Health Insurance and Reimbursement	3
HCA 6675	Ethical and Legal Issues in Healthcare	3
MBA 6626	Business Strategy	3
HCA 6600	Fundamentals for the MHA	1

One HCA or College of Business Elective at the 5000 or 6000-level

Academic Requirements

Any student who, after admission to the College of Business graduate program, falls below a 3.0 GPA or receives a grade of C+ or lower in the MHA program (MHA-I, MHA-II, and elective courses) is deemed to be doing unsatisfactory work and is subject to review by the College of Business Administrative Committee for possible dismissal from the program.

A student dismissed for academic reasons may apply for readmission to the MHA program no earlier than four months following his/her dismissal. Requests for readmission will be denied unless the student can demonstrate that the reasons for the previous unsatisfactory work have been rectified and can show evidence of ability to perform satisfactorily in the MHA program.

Courses in which a grade of D+, D, D- or F has been earned will not be counted toward fulfillment of MHA-I or MHA-II program requirements. Students may not use more than two courses with a grade of C+, C, or C- to satisfy graduation requirements. Students must achieve a 3.0 or better GPA in order to graduate.