

# Undergraduate Admissions

Before students may take classes at Idaho State University, they must first be admitted as either a degree seeking or non-degree seeking student. To apply for degree seeking admission, a person must submit a completed application for admission, a \$50 non-refundable application fee, official high school/college transcripts and either ACT, SAT, and/or ALEKS test scores to the ISU Admissions Office:

Office of Admissions  
921 S 8th Ave. Stop 8270  
Pocatello, ID 83209-8270  
(208) 282-2475  
<http://www.isu.edu/future/>  
email:admiss@isu.edu

## Admission Process

*The following information applies to undergraduate students applying for admission to academic programs. For students seeking information regarding admission to Career and Technical Education (CTE) programs, contact the College of Technology (<http://coursecat.isu.edu/undergraduate/technology>). Graduate students should refer to the Graduate Catalog (<http://coursecat.isu.edu/graduate>).*

Idaho State University welcomes all students of good character who provide evidence of suitable preparation for work at the college level. The Office of Admissions encourages future students to reach their educational dreams by providing exceptional service and personal support through the exploration, application, acceptance, transfer, orientation and initial enrollment process. Future students are welcome to contact the Office of Admissions for information regarding the application process, or they may visit our web page at [www.isu.edu/future](http://www.isu.edu/future).

The Office of Admissions notifies students of admission decisions within 14 days of receiving their completed application. Decisions may be delayed if documentation is incomplete upon submission. Students may be admitted with an in-progress transcript. However, the university reserves the right to restrict registration for the term following admission if all required documents, including final transcripts, are not submitted.

*Failure to list and submit transcripts from all schools attended, or submission of inaccurate information, is considered fraud and is cause for refusal of admission or dismissal from Idaho State University. All required documentation must be received prior to admission.*

## Application

To allow appropriate time for evaluation and admission decisions, all applications and documentation should be submitted to the Office of Admission by the application deadline (see below). Applications may be accepted after this deadline, but a \$20 late fee may be assessed and an admission decision cannot be guaranteed prior to the beginning of the ensuing semester.

Semester	Freshmen Applicants	Transfer Applicants	International Applicants
Fall	August 1	August 1	March 1
Spring	December 1	December 1	October 1
Summer	Contact Admissions	Rolling	Applications not accepted

## Definitions

### Admission Decision Definitions

Students are admitted to Idaho State University with a status of Assured Admission or Conditional Admission.

1. **Assured Admission** - The applicant has satisfied the full complement of admission requirements.
2. **Conditional Admission** - The applicant has satisfied most of the admission requirements. Conditional Admission is not a probationary status but is subject to credit hour restrictions. Students conditionally accepted are considered for scholarships and have the rights and privileges granted all students.

### Idaho State University has different application processes and requirements for the following groups of students:

1. **Freshmen** - Students who have not enrolled in any college or university after graduating from high school (or receiving a GED).
  - a. Note: Students who have been enrolled in an early college or dual/concurrent enrollment program while still classified as high school students are considered freshman, as long as they do not enroll in a post-secondary institution before attending Idaho State University.
2. **Transfer Students** - Students who have 14 or more attempted and/or in-progress credits at any college or university after graduating from high school (or receiving a GED) prior to enrolling at Idaho State University.
3. **Career and Technical** - Students who plan on enrolling in a career and technical program through the College of Technology. For students seeking information regarding admission to career and technical programs, contact the College of Technology (<http://coursecat.isu.edu/undergraduate/technology>).
4. **Former** - Students who have been admitted and enrolled at ISU previously but have not enrolled in classes for the past 8 semesters, (including summers.)
5. **Post Baccalaureate** - Students who have a bachelor's degree or are in the process of completing their bachelor's degree. Students can be admitted with an in-progress transcript with the bachelor's degree not posted; the applicant is required to provide a final transcript with the degree posted.
6. **Non-Degree** - Students who are attending ISU without intention of seeking a degree. These students are limited to 7 credits a semester, do not qualify for financial aid, and can only complete 32 credits before applying as a degree-seeking student or signing a non-degree waiver.
7. **Early College** - Academically qualified high school students may enroll at Idaho State University through the Early College Program. High school students meeting the necessary requirements will be allowed to enroll as non-degree seeking students.
8. **International** - Refer to International Programs Office processes.

### Student classifications that could fall into any of the student group categories:

1. **Dual Citizen** - Students that have citizenship in the United States and another country are required to meet the admission requirements for their student application type. The applicant needs to submit appropriate documentation showing their dual citizenship. If they were educated in a foreign country, they will also be required to provide proof of English

proficiency (see English Proficiency Requirements (<http://coursecat.isu.edu/undergraduate/internationaladmissions>)).

2. **DACA (Deferred Action for Childhood Arrivals)** - Undocumented applicants who come to the U.S. as children.

## New Freshmen

### Application Steps for New Freshmen

1. Apply for Admission – the form is online at <http://www.isu.edu/apply/>, and pay \$50 non-refundable application fee.
2. Submit official ACT or SAT Scores. (Students 21 years or older are exempt from submitting ACT/SAT scores.)
3. Submit an official high school transcript or GED. Official transcripts must be mailed in a sealed envelope to Idaho State University by the awarding institution. Official transcripts by fax are permitted only when sent within the state of Idaho (from Idaho high schools or colleges.) Transcripts may also be accepted as official if sent through secure e-transcript services directly from the issuing institution. Transcripts will not be accepted directly from a student.
4. Submit any official college credits for dual enrollment work after admittance to the university.
  - a. If the applicant is applying to Idaho State University after graduating from high school, these transcripts must be sent before being admitted to the university.
5. After high school graduation, an official copy of the final high school transcript must be sent to Idaho State University by the awarding institution.

### High School Graduates

High School graduates who will be under the age of 17 at the start of the term they've applied for are required to petition for admission. Students from Idaho will be evaluated for completion of the Idaho State Board of Education core upon receipt of a final high school transcript with the graduation date posted.

## Idaho State Board of Education College Entrance Core Requirements

Department	# Semesters
<b>English</b> (Composition, Literature)	8
<b>Mathematics</b> (Applied Math I, Applied Math II, Algebra I, Algebra II, Geometry, Analytic Geometry, Calculus, Statistics, Trigonometry; at least 4 semesters must be taken during grades 10 through 12)	6
<b>Natural Science</b> (Anatomy, Biology, Chemistry, Earth Science, Geology, Physiology, Physical Science, Physics, Zoology. Selected applied science courses may count for up to 2 semesters. At least 2 semesters must be for courses which include a laboratory science experience.)	6
<b>Social Science</b> (American Government, Geography, U.S. History, World History. Economics, Philosophy, Psychology, Sociology)	5

**Humanities/Foreign Language** 2  
(Literature, History, Philosophy, Foreign Language, and related study of 2 or more of the traditional humanities disciplines)

**Other college prep** (Speech, Studio/ Performing Arts (Art, Dance, Drama, Music), additional Foreign Language. Up to 2 semesters of approved vocational courses may apply; consult your high school counselor) 3

### Assured Admission Requirements:

1. Completed New First Time Freshman Application and paid \$50 nonrefundable application fee,
2. A 2.50 or better cumulative grade point average,
3. The completion of the Idaho State Board of Education high school core requirements,
4. A math minimum test score of 18 on the ACT or 490 on the SAT,
5. An English minimum test score of 18 on the ACT or 460 on the SAT Critical Reading.

Applicants who meet the above criteria for GPA and test scores but lack up to two core high school classes will be granted Conditional Admission.

### Conditional Admission Requirements:

1. Completed New First Time Freshman Application and paid \$50 nonrefundable application fee,
2. A 2.25 or better cumulative grade point average,
3. A math minimum test score of 12 on the ACT or 270 on the SAT,
4. An English minimum test score of 12 on the ACT or 360 on the SAT Critical Reading.

### Home School Students

#### Assured Admission Requirements:

1. Completed New First Time Freshman Application and paid \$50 non-refundable application fee,
2. Meets one of the following:
  - a. Passing score on the GED (see GED Applicants requirements below),
  - b. If under 21, will need both ACT and SAT test scores with a home school transcript,
  - c. Submits accredited high school transcript or home school transcript with GPA of at least a 2.50.
3. Received test scores meeting the following:
  - a. Composite score of at least a 20 on the ACT or a 950 combined SAT Math and Critical Reading score,
  - b. Math score of at least 18 on ACT or 490 on the SAT,
  - c. English score of at least 18 on the ACT or 460 on the SAT Critical Reading exam.
4. Personal Statement

#### Conditional Admission Requirements:

1. Completed New First Time Freshman Application and paid \$50 non-refundable application fee,
2. Meets one of the following:

- a. Passing score on the GED (see GED Applicants requirements below),
  - b. If under 21, will need both ACT and SAT test scores with a home school transcript,
  - c. Submits accredited high school transcript or home school transcript with a GPA of at least a 2.25.
3. Received test scores meeting the following:
    - a. Composite score of at least 14 on the ACT or a 630 combined SAT Math and Critical Reading score,
    - b. Math score of at least 12 on the ACT or 270 on the SAT,
    - c. English score of at least 12 on the ACT or 360 on the SAT Critical Reading exam.
  4. Personal Statement

- b. Math score of at least 18 on the ACT or 490 on the SAT, and
- c. English score of at least 18 on the ACT or a Critical Reading score of at least 460 on the SAT.

**Conditional Admission Requirements:**

1. Completed New First Time Freshman Application and paid \$50 non-refundable application fee,
2. Passing GED scores with a minimum 410 score on each test and an average of 450 or above, and
3. Received test scores meeting the following:
  - a. Composite score of at least 14 on the ACT or a 630 combined SAT Math and Critical Reading score,
  - b. Math score of at least 12 on the ACT or 270 on the SAT, and
  - c. English score of at least 12 on the ACT or a Critical Reading score of at least 360 on the SAT.

**GED Applicants**

**GED Applicants Younger than 18 Years of Age** - GED students younger than 18 years of age must petition with the Admission Committee to be considered for admission.

**GED Applicants Between 18 and 21 Years of Age (GED Taken in 2014 or later)**

**Assured Admission Requirements:**

1. Completed New First Time Freshman Application and paid \$50 non-refundable application fee,
2. Passing GED scores with a minimum 170 score on each test and a total of 680 or higher,
3. Received test scores meeting the following:
  - a. Composite score of at least a 20 on the ACT or a 950 combined SAT Math and Critical Reading score,
  - b. Math score of at least 18 on ACT or 490 on the SAT, and
  - c. English score of at least 18 on the ACT or 460 on the SAT Critical Reading Exam.

**Conditional Admission Requirements:**

1. Completed New First Time Freshman Application and paid \$50 non-refundable application fee,
2. Passing GED scores with a minimum 160 score on each test and a total of 640 or higher.
3. Received test scores meeting the following:
  - a. Composite scores of at least 14 on the ACT or a 630 combined SAT Math and Critical Reading score,
  - b. Math score of at least 12 on the ACT or 270 on the SAT,
  - c. English score of at least 12 on the ACT or 360 on the SAT Critical Reading Exam.

**GED Applicants Between 18 and 21 Years of Age (GED taken between 2002 through 2013)**

**Assured Admission Requirements:**

1. Completed New First Time Freshman Application and paid \$50 non-refundable application fee,
2. Passing GED scores with a minimum 410 score on each test and an average of 450 or above, and
3. Received test scores meeting the following:
  - a. Composite score of at least 20 on the ACT or a 950 combined SAT Math and Critical Reading score,

**GED Applicants Over 21 Years Old (GED Taken in 2014 or later)**

**Assured Admission Requirements:**

1. Completed New First Time Freshman Application and paid \$50 non-refundable application fee,
2. Passing GED score with a minimum 170 score on each test and a total of 680.

**Conditional Admission Requirements:**

1. Completed New First Time Freshman Application and paid \$50 non-refundable application fee,
2. Passing GED score with a minimum of 160 in each test and a total of 640.

**GED Applicants Over 21 Years Old (GED Taken between 2002 and 2013)**

**Admission Requirements:**

1. Completed New First Time Freshman Application and paid \$50 non-refundable application fee,
2. Passing GED scores with a minimum 410 score on each test and an average of 450 or above.

**GED Applicants Over 21 Years Old (GED Taken earlier than 2002)**

**Admission Requirements:**

1. Completed New First Time Freshman Application and paid \$50 non-refundable application fee,
2. Passing GED scores with a minimum of 41 on each test and a total of 45 or higher.

**Transfer Students**

Applicants who have 14 or more attempted and/or in-progress credits at any college or university after graduating from high school (or receiving a GED) prior to enrolling at Idaho State University.

**Application Steps for Transfer Students:**

1. Apply for Admission online at a (<http://www.isu.edu/apply>)pply.isu.edu, and pay \$50 non-refundable application fee.
2. Submit an official transcript from each college previously attended, whether accredited or unaccredited, to Idaho State University. Official transcripts must be mailed in a sealed envelope to Idaho State University by the awarding institution. Official transcripts by fax are permitted only

when sent within the state of Idaho (from Idaho high schools or colleges.) Transcripts may also be accepted as official if sent through secure e-transcript services directly from the issuing institution. Transcripts will not be accepted directly from a student.

- a. Joint Services Transcripts are not required for admission purposes nor are they articulated by the Office of the Registrar. Credits from these transcripts are not counted towards the 14 credits to determine transfer status. However, transcripts from post-secondary institutions which are operated by the military are required.
3. If applying in mid-semester while attending elsewhere, applicant must submit an in-progress college transcript indicating grades earned through the most recent completed semester.
4. If an applicant applies for admission and does not have 14 or more attempted credit hours (academic or technical) from an accredited university, they are considered a new freshman and will need to submit their final high school transcript along with their in-progress college transcript. Applicants under the age of 21 will also need to submit SAT or ACT scores. Once they have completed the term, they will need to submit their final college transcript.

#### **Assured Admission Requirements:**

1. Completed Transfer Application and paid \$50 non-refundable application fee,
2. 2.0 or better cumulative grade point average, and
3. Submission of final, official transcript(s) from each college attended or in-progress transcript if currently attending.

Applicants with less than a 2.0 cumulative transfer GPA from previous college work are required to submit a petition to the Admission Petition Committee (see Admission by Petition).

## **Transfer Credit Evaluation**

Transfer courses are evaluated on a course-by-course basis. Credits earned at the baccalaureate level from a regionally accredited institution are transferable.

All international post-secondary transcripts must go through an evaluation service approved by the National Association of Credential Evaluation Services, Inc. (NACES). Students need to provide the Office of Admissions with the official credential evaluation in addition to the official transcripts. For evaluations, Idaho State University recommends:

- World Education Services - <http://www.wes.org> 212-966-6311
- Global Services Associates, Inc. - <http://www.globaleval.org> 310-828-5709
- Global Credential Evaluators Inc. - <http://gceus.com> 800-707-0979
- Educational Credential Evaluators - <http://www.ece.org> 414-289-3400

In order for an evaluation to be considered official, it must come to us directly from the evaluation service.

Vocational or technical coursework may be considered for transfer with limitations; these courses are subject to review by the student's academic department chair and dean. For specific questions regarding technical transfer credit, please contact the Office of the Registrar at (208) 282-2661.

Note: Departments determine the transferability of specific transfer course into major and/or program requirements. Courses that are transferred to ISU do not count in the official ISU GPA.

#### **Transfer Credit Limitations**

Students transferring to ISU from a two year institution may use a maximum of 70 credits of Junior College coursework towards a baccalaureate degree at ISU.

Students transferring to ISU from a quarter credit institution will earn 2/3 of a semester credit for every credit earned on the quarter system.

Credits are transferred to Idaho State University at the level earned at the institution of origin. Transferred lower division (1000 and 2000 level) credit may NOT count as upper division (3000 and 4000) credit regardless of the appropriate course equivalencies determined by the Office of the Registrar.

Credits earned from a non-regionally accredited institution are generally not transferable to ISU. If you have questions or concerns, please contact the Office of the Registrar.

#### **Transfer Credits toward General Education Requirements**

1. Students transferring to ISU with an Associate of Science, Associate of Arts, or Associate of Arts and Science degree earned after 1995 or a baccalaureate degree from any U.S. regionally accredited institution will be considered to have met ISU's general education requirements.
2. Students transferring to ISU from any U.S. regionally accredited institution who have not earned an Associate of Science, Associate of Arts, or Associate of Arts and Science degree earned after 1995, but have earned an "Idaho Core Certified" designation from the sending institution will be considered to have met ISU's general education requirements.

Note: Some departments require specific courses identified as fulfilling general education requirements in their major or minor program of study. Students who earn general education waivers based on prior degrees must still complete all defined program requirements within their major or minor area.

## **Other Applicants**

### **Former Students**

#### **Application Steps for Former Students:**

Students who have been admitted and enrolled in classes previously but have NOT enrolled in classes at Idaho State University for 8 semesters are required to re-apply and submit the following to the Office of Admissions:

1. Apply for Admission online at [apply.isu.edu](http://apply.isu.edu) and pay \$50 non-refundable application fee.
2. Resubmit all official documentation:
  - a. Submit all official transcripts from any college attended prior to enrolling to Idaho State University and after attending Idaho State University.
  - b. Submit high school transcript, if applicable.
  - c. Submit any of the following, if applicable:
    - i GED Scores
    - ii ALEKS Scores
    - iii ACT/SAT Scores

#### **Assured Admission Requirements:**

1. Completed Former Student Application and paid \$50 non-refundable application fee,
2. 2.0 or better cumulative grade point average, and
3. Submission of final, official transcript(s) from each college attended or an in-progress transcript if currently attending.

### **Non-Degree Seeking Students**

A person (16 years or older) may apply as a non-degree seeking student if he/she does not wish to attend for degree work but to pursue studies for personal reasons. Such a student may register for up to 7 credits per semester unless he or

she is enrolled in the Early College Program. A non-degree seeking student who has completed 32 credits must follow regular admission procedures at Idaho State University to enroll for additional degree credits or sign a non-degree waiver to continue as a non-degree seeking student. All admission requirements must be met before the University can assist this student in obtaining a degree. Such a student will be classified as non-degree seeking until all admission requirements are met for classification as a degree seeking student. Non-degree seeking students are NOT eligible for federal financial aid.

### **Early College Program/High School Dual Credit**

Academically qualified high school students may enroll at Idaho State University through the Early College Program. Dual credit allows high school students the opportunity to earn college credit while continuing their high school courses and activities. Courses may be taught at their high schools by teachers approved as Idaho State University adjunct faculty. High schools may allow Idaho State University courses to be applied to meet high school graduation requirements.

High school students must complete an Idaho State University Early College Program Application and submit a Verification of Eligibility and Parent/Guardian Permission form with a high school official's signature, a parent's and the student's written signatures. High school students meeting the necessary requirements (3.0 cumulative GPA, 16 years old or completed half of their high school graduation requirements) will be allowed to enroll as non-degree seeking students. If a high school student wishes to take courses on campus through the Early College Program, they must complete an On-Campus Registration request through the Early College office. High school students may enroll in any class offered through Idaho State University for which they have met the prerequisites, but are limited to 1000 and 2000 level courses.

All qualified high school students receive a partial fee scholarship and pay reduced fees. A student must hold the status of high school student for the entire Idaho State University course's length in order to participate within the Early College Program. High school students are NOT eligible to receive federal financial aid.

For additional information and/or registration contact the Early College Program at (208) 282-6067/ (208) 282-2633 or (<http://www.isu.edu/ecp>)<http://www.isu.edu/ecp/>.

Idaho State University has established the University Health High School program to introduce students to the health professions, since the university is Idaho's center for education in this domain. Learn more about careers, hear from working professionals, and discover opportunities to take dual credit, on-line, introductory courses in the health professions by logging on as a guest at <http://www.isu.edu/ecp/uhhs/index.shtml>.

### **Admission by Petition**

Applicants that do not meet conditional admission standards may request further consideration for admission because of special circumstances. Applicants who wish to petition must submit an admission petition form to the Office of Admissions explaining why they feel that they can be successful at Idaho State University and documenting their special circumstances, along with current test scores (ACT, SAT, and/or ALEKS). Test scores are considered current if taken within 12 months. Letters of support from counselors, teachers, etc. are encouraged.

Admission petitions are reviewed by the Admission Petition Committee chaired by a representative of the Office of Admissions. The committee consists of at least five other members representing faculty, First Year Transition, Office of the Registrar, the Athletics Department, Disability Services, College of Technology, TRIO Student Services, and START program. Completed petitions are usually reviewed within one month.

Applicants whose petitions are approved must follow the guidelines set by the committee and First Year Transition. These requirements may include: signing an Admission Agreement that limits the number of credits the student may attempt, requires registration in support or developmental courses, and requires regular meetings with an assigned advisor from Central Academic Advising.

### **Re-Applying for Admission**

Applicants not meeting requirements to be granted conditional admission have the opportunity to re-apply to the university after they complete the recommendations of the admission petition committee, if given. This may include completing 14 or more transferable semester hours (credits) at a regionally accredited college or university, receiving passing exam scores on the Test of Adult Basic Education (TABE), or completing the START program. An applicant may choose to complete any of these, even if not recommended by the admission petition committee, but must submit a letter explaining their decision to complete an alternative option.

### **Admission Deferment Policy**

An admitted Freshmen student who decides to delay their enrollment at ISU in order to perform voluntary service (church mission, U.S. military, or other government or non-profit agency) may submit a one-time request to defer their admission to a future semester that is up to six subsequent semesters (not including the summer semesters) after the semester they were offered admission. (Example: A student admitted for the Fall 2017 semester could request a deferment up to and including the Fall 2019 semester. See the table below for deadlines for additional semesters.) This deferment assumes that the student:

- will remain a first-time freshman upon enrollment,
- will enroll at ISU as a first-time freshman upon return from their volunteer service, and
- will not enroll at another post-secondary institution prior to their enrollment at ISU.

The Admission Deferment Request form (available at [www.isu.edu/future/defer](http://www.isu.edu/future/defer)) must be submitted to the Office of Admissions by August 1 before the fall semester for which the student has been admitted, or December 1 for the Spring semester. The deferment guarantees admission to ISU but not necessarily admission to a particular academic major and/or program of study. More details on the Admission Deferment Policy can be found at [www.isu.edu/future/defer](http://www.isu.edu/future/defer).

Session Admitted: Spring 2017

Can defer admission until: Spring 2020

Deadline for ISU to receive Admissions Deferment Request Form: 12/1/2016

Session Admitted: Fall 2018

Can defer admission until: Fall 2021

Deadline for ISU to receive Admissions Deferment Request Form: 8/1/2018

### **Students Who were Admitted but did not Enroll**

Students accepted for admission to Idaho State University who do not attend their first semester will be allowed to enroll the next academic term (not including summer) without reapplying, but they will need to complete the Application Update form with an Admissions employee. Admission is granted for a two (2) term time frame unless the applicant files the Admission Deferment Form. If the student does not attend the semester they applied for or complete an Application Update form for the following semester, the student will have to reapply in order to attend.

### **Students with Behavioral Problems**

Whenever an applicant for admission or a student (regardless of the program of study or whether full-time or part-time) exhibits behavior which poses

a substantial threat to himself/herself or other members of the university community or is disruptive of the educational processes, said student or applicant will be subjected to a special screening process. This process has been formulated as a result of recommendations of a committee of the faculty and students of this institution and will apply to any admission or readmission request. In the event that the conduct or behavior of the individual or any other member of the university community is disruptive of the educational process of the institution, these procedures shall apply whether the cause of the condition is medical, psychiatric, behavioral, otherwise, or a combination of the above.