## Medical Assisting

**Program Description**

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<th>Program Description</th>
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### Objectives

This program will provide students with the skills and knowledge to:

1. Help physicians examine and treat patients by taking and recording vital signs and medical histories, explain treatment procedures to patients, prepare patients for exams, assist during the exams and other office procedures, collect blood and other specimens, and perform basic lab procedures.

2. Perform routine tasks to keep offices running smoothly, such as schedule appointments, process insurance claims, perform bookkeeping, and maintain electronic medical records.

### Accreditation

The Idaho State University College of Technology Medical Assisting Program is accredited by the Commission on Accreditation of Allied Health Educational Programs (CAAHEP, [www.caahep.org](http://www.caahep.org)), upon the recommendation of the Curriculum Review Board of the American Association of Medical Assistants Endowment (AAMAE). The program’s accreditation status is current until 2024.

Commission on Accreditation of Allied Health Education Programs  
1361 Park St  
Clearwater, FL 33756  
(727) 210-2350  
Fax: (727) 210-2354

**NOTE:** Graduates will be eligible to take the national certification exam for the Certified Medical Assistant (CMA). Individuals who have been found guilty of a felony, or pleaded guilty to a felony, are not eligible to take the CMA Exam. However, the Certifying Board may grant a waiver based upon mitigating circumstances.

### Program Information

The MA curriculum is sequenced to provide the student with the best possible learning experience. Students who do not complete the proper class sequence each semester will not progress to the next semester. All Medical Assisting courses (i.e., HO, HIT, and MA) must be completed with a "B-" or better. Other required courses, including general education requirements, must be completed with a "C" or better. Specific information is available in the program’s student handbook.

For a Program Information Packet showing descriptions of each option, course descriptions, lists of course sequences, and the cost of books, tools, uniforms, fees, and other expenses, go online to [https://www.isu.edu/medicalassisting/program-handbook--forms/](https://www.isu.edu/medicalassisting/program-handbook--forms/).

Faculty ([http://coursecat.isu.edu/undergraduate/technology/medicalassisting/faculty/](http://coursecat.isu.edu/undergraduate/technology/medicalassisting/faculty/))

MA Courses ([http://coursecat.isu.edu/undergraduate/allcourses/ma/](http://coursecat.isu.edu/undergraduate/allcourses/ma/))