Medical Assisting

(2.5 Years)

<table>
<thead>
<tr>
<th>Program Description</th>
<th>Type</th>
<th>Degree</th>
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<tbody>
<tr>
<td>Medical Assisting, A.A.S. (<a href="http://coursecat.isu.edu/undergraduate/technology/medicalassisting/aas-medical-assisting">http://coursecat.isu.edu/undergraduate/technology/medicalassisting/aas-medical-assisting</a>)</td>
<td>Degree</td>
<td>A.A.S.</td>
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<tr>
<td>Health Science, B.S. with Concentration in Health Occupations (<a href="http://coursecat.isu.edu/undergraduate/divisionhealth/bachelorofscienceinhealthscience/bs-hs-health-occ-conc">http://coursecat.isu.edu/undergraduate/divisionhealth/bachelorofscienceinhealthscience/bs-hs-health-occ-conc</a>)</td>
<td>Degree</td>
<td>B.S.</td>
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Objectives

This program will provide students with the skills and knowledge to:

1. Help physicians examine and treat patients by taking and recording vital signs and medical histories, explain treatment procedures to patients, prepare patients for exams, assist during the exams and other office procedures, collect blood and other specimens, and perform basic lab procedures.
2. Perform routine tasks to keep offices running smoothly such as schedule appointments, process insurance claims, perform bookkeeping, and maintain electronic medical records to name a few.

Accreditation

The Idaho State University College of Technology Medical Assisting Program is accredited by the Commission on Accreditation of Allied Health Educational Programs (CAAHEP, www.caahep.org (http://www.caahep.org)), upon the recommendation of the Curriculum Review Board of the American Association of Medical Assistants Endowment (AAMAE). The program’s accreditation status is current until September, 2016.

For a Program Information Packet showing descriptions of each option, course descriptions, lists of course sequences, and the cost of books, tools, uniforms, fees, and other expenses, go online to https://www.isu.edu/medicalassisting/.

This program requires students to achieve certain grades in order to advance each semester. Specific information is available in the program’s student handbook.

Faculty (http://coursecat.isu.edu/undergraduate/technology/medicalassisting/faculty)

MA Courses (http://coursecat.isu.edu/undergraduate/allcourses/ma)

NOTE: Graduates will be eligible to take the national certification exam for the Certified Medical Assistant (CMA). Individuals who have been found guilty of a felony, or pleaded guilty to a felony, are not eligible to take the CMA Exam. However, the Certifying Board may grant a waiver based upon mitigating circumstances.

Program Information

The MA Curriculum is sequenced to provide the student with the best possible learning experience. Students who do not complete proper class sequence each semester will not progress to the next semester. All Medical Assisting courses (i.e., HO, HIT, and MA) must be completed with a "B-" or better. Other required courses, including general education requirements, must be completed with a "C" or better.