Other Policies

**Closed/Finals Week Policy**

Any final examination must be conducted during the officially scheduled time slot except in laboratory courses or sections where the final examination may be conducted during the last regularly scheduled class session. Any exception to this policy may be allowed only on an individual student basis, to be arranged between the professor and the student.

Other required tests or quizzes on which the professor bases any part of the course grade are prohibited during the 7 calendar days immediately preceding the first day of final examinations week except in performance sections, night classes, 8-week courses, Saturday courses, and sessions during the summer semester.

Graduate-level courses and activities are exempt from this closed week and final exam policy.

**Final Examinations**

Regular final examinations are held during an examination period at the end of the semester in accordance with a schedule published by the Registrar. They shall not be rescheduled outside of the period, nor to a different time within it. No examination shall be longer than the scheduled time. Special examinations may be arranged for individual students within the examination period.

**Saturday Classes–Vacation Policy**

Saturday Classes will recognize the following holidays during the Fall and Spring semesters: Fall–Labor Day and Thanksgiving weekends; Spring–the Saturday at the end of Spring Break. Saturday classes will be held on the Saturdays prior to all other Monday holidays, and on the Saturday at the beginning of Spring Break.