Course Policies

All-University Courses

Departments in colleges of the university may offer any of the following courses subject to adequate student interest. The following course numbers are regarded as “reserved” for these uses.

1198P, 2298P, 3398P, 4498P Professional Development Workshop 0-3 credits. New methods and opportunities to enhance and supplement skills. Subject to the approval of the dean of the student’s college, a maximum of eight credits earned in workshops may be applied toward a degree; students taking the courses only for personal development may choose the 0-credit option; those seeking professional development must choose a for-credit option. May be repeated. May be graded S/U. Courses and course instructors are approved by the appropriate department chairs and college deans. Idaho State University maintains responsibility for the academic quality of all programs and courses through management and supervision by Idaho State University faculty and administrators. Credit for these courses is established using the same methods as a normal semester course (i.e. 15 contact hours equals one credit.). Course assignments and tests should be used for outcomes assessment and should be clearly linked to the course goals.

1199, 2299, 3399, 4499 Experimental Courses 1-6 credits. These are courses not described in the catalog. Title and number of credits are announced in the Class Schedule. Experimental courses may be offered no more than three times.

4493 Senior Thesis 1-4 credits. Supervised by a committee of at least two faculty members, the thesis must be approved by the chairperson(s) of the department(s) involved. The thesis topic may be interdisciplinary, with up to six credits total conferred by one or more departments. May be repeated for up to 6 credits. PREREQ: Senior standing and permission of chairperson(s) involved.

4497 Professional Development 1-3 credits. A course for practicing professionals (certified Idaho teachers) aimed at the development and improvement of skills. May not be applied to undergraduate or graduate degrees. May be repeated. May be graded S/U.

Attendance

Students are expected to attend all meetings of classes in which they are registered. Students who do not attend any sessions of a class during the first week and have not made prior arrangements with the instructor may be dropped from the class by the instructor to make room for students who are interested in adding the class.

No student may be absent from the campus in connection with extracurricular activities more than sixteen college instructional days per semester. No one extracurricular activity may take students away from the campus more than twelve college instructional days.

Auditing Courses

An auditor is a person who is permitted to attend a course as an observer without participating in class discussions or class activity or submitting work for a grade. Students must pay the part-time credit hour fee to audit a course. This fee is waived in the case of full fee paying students. A final grade of AU is recorded at the time of registration. Changing from audit to credit is not allowed at any time.

To register for audit, a student must submit a completed Schedule Change Card to the Office of the Registrar during the published Add/Drop period for the term. In a full semester course, students may not change from credit to audit after the 10th day of class. In an 8 week course, students may not change from credit to audit after the 5th day of class.


Course Numbering

Courses numbered 0000-0099 do not apply towards an academic degree.

Courses numbered 0100-0999 are technical courses.

Courses numbered 1000-2999 are lower division courses, while courses numbered 3000-4999 are upper division courses.

Courses numbered 55xx, 66xx, 77xx and 88xx are graduate level courses and are for students admitted into the Graduate School only.

Courses numbered 99xx are currently reserved for the Doctor of Pharmacy (Pharm.D.) program.

Course Scheduling

To assist with your academic planning, courses in the Undergraduate Catalog are designated according to the semester they are usually offered. Unanticipated faculty vacancies and academic program changes may affect future course scheduling. Therefore, students should always contact the academic department to verify future course offerings, especially when specific courses are needed for graduation.

The following letters which appear after the course descriptions indicate the anticipated course scheduling:

- F = Fall Semester, every year
- S = Spring Semester, every year
- Se = Sequential; a series of courses is presented until all have been taught.
- Su = Summer Semester, every year
- EF, ES, ESu = Even-numbered years, Fall, Spring, or Summer Semester
- OF, OS, OSu = Odd-numbered years, Fall, Spring, or Summer Semester
- D = Students should contact the department to ask when this course will be offered.
- R1 = Course is rotated every year, either Fall or Spring
- R2 = Course is rotated every two years, either Fall or Spring
- R3 = Course is rotated every three years, either Fall or Spring
- W = Web (Internet) interactive course scheduled in conjunction with Idaho State University semester(s); contact department for details

Cross-listing

Any university program leading to an academic degree that approves courses taught by College of Technology faculty for inclusion in the academic curriculum may cross-list the course(s) using the academic department’s prefix and the College of Technology department’s prefix.

Prerequisites and Corequisites

Courses showing the abbreviation “COREQ” require simultaneous registration with each course named as a corequisite.
The abbreviation “PRE-or-COREQ” means that each course named may have been taken prior to or may be taken concurrently with the course for which it is required.

Courses showing the abbreviation “PREREQ” require the courses named as prerequisites to have been taken previously.

**Repeating Courses**

A course in which an F grade is earned must be repeated if that course is required for graduation. Courses in which a D grade is earned must be repeated if the major department so requires. Also, a student may elect to repeat a course provided he/she has not completed a course for which that course was a prerequisite. If a course is repeated, the latest grade is used in computing grade point average unless the description includes language indicating the maximum number of credits for which the course may be repeated.